

**SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE MISSISSIPPI AIRPORTS ASSOCIATION**

April 25, 2024

BE IT REMEMBERED, that the Board of Directors (the “Board”) of the Mississippi Airports Association (the “Association”) convened a special meeting (the “Meeting”) of the Board at 11:30 a.m. on April 25, 2024 in the conference room of Baker Donelson Bearman Caldwell & Berkowitz PC, One Eastover Center, 100 Vision Drive, Jackson, Mississippi 39211, in accordance with Section 6.4.2 of the Bylaws of the Association.

1. ROLL CALL AND DECLARATION OF QUORUM.

President Kirkpatrick called the Meeting to order at 11:35 a.m. and called the roll of Directors. The following Directors were present and participated in the Meeting:

Wes Kirkpatrick, President, Monroe County Airport
Clay Williams, Vice-President, Gulfport-Biloxi Regional Airport Authority (via teleconference)
Mike Forster, Treasurer, Louisville-Winston County Airport (via telephone)
Matt Dowell, Secretary, Golden Triangle Airport
Rosa Beckett, Jackson Municipal Airport Authority
Richard Nelson, Natchez Airport Authority
Matt Owens, Laurel Airport

The following additional persons were present and participated in the Meeting:

Kathy Kenne, Tellōs Marketing, LLC, Executive Director
Kirsten Shaw, Tellōs Marketing, LLC
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz, PC, General Counsel
Rans Black, Federal Aviation Administration
Josh Stubbs, Mississippi Department of Transportation, Aeronautics Division

President Kirkpatrick noted that a quorum was present and declared that the Meeting was competent to proceed with the business identified on the Agenda attached to these Minutes as Attachment 1.

2. APPROVAL OF FEBRUARY 1, 2024 SPECIAL BOARD MEETING MINUTES.

The first matter to come before the Board was consideration of the minutes of the Special Meeting of the Board of Directors held on February 1, 2024. After discussion, upon motion duly made by Mr. Owens and seconded by Mr. Dowell, the Board unanimously approved the Minutes of the Special Meeting of the Board held on February 1, 2024. President Kirkpatrick directed that the Minutes be filed in the Minute Book of the Association.

3. PRESIDENT'S REPORT.

President Kirkpatrick thanked everyone that was able to participate in the meeting.

President Kirkpatrick noted that he continued to work on recruiting Pontotoc Airport as a member of the Association and may have a new Presidential Sponsor for the Annual Conference – Wide Open Door Co.

President Kirkpatrick noted that all the potential legislation the Association had been working on (such codifying a specific percentage Strategic Multimodal Investment Funds (SMIF) for airports and authorizing an Airport Critical Needs Grant Program) had died. Mr. Kirkpatrick further noted that the authorization for funding for SMIF currently provides only \$20 million in funding with \$10 million allocated to ports. Mr. Kirkpatrick stated he had been advised by the Executive Director of the Mississippi Department of Transportation (MDOT), Brad White, that this would be worked out in conference with \$30 million eventually being awarded and that he would continue to ensure an equitable allocation of funds as required by the statute.

4. TREASURER'S REPORT.

The next matter to come before the Board was the Treasurer's Report, a copy of which is attached to these minutes as Attachment 2. Mr. Forster noted that this is a slow time of the year financially for the Association. Mr. Forster indicated that approximately 80% of all membership dues for the year received by the Association and that Hawkins Field, the General Aviation airport operated by the Jackson Municipal Airport Authority (JMAA), had joined the Association.

Following discussion, Mr. Owens moved, and Mr. Dowell seconded, that the Board accept the Finance Report attached to these minutes as Attachment 2. There being no further discussion, President Kirkpatrick called for a vote on the matter with all Directors present voting in the affirmative.

5. EXECUTIVE DIRECTOR'S REPORT.

Ms. Kenne advised the Board that the Association's Capitol Day has been set for February 5, 2025 starting at 8:00 a.m.

Ms. Kenne further advised that the Association had raised \$1,200 to donate to Delta State University for aviation related scholarships in memory of Elton Jay. Ms. Kenne noted that Sonia Jay, Elton's widow, was very appreciative of the Association and what it has done in Elton's memory.

Ms. Kenne noted that Wes Kirkpatrick had been interviewed for an article in the *Memphis Tribune* regarding the economic impact of airports.

Finally, Ms. Kenne noted that the Delta State University Career Day is coming up, and a \$50 donation will get the Association a booth at the event. Anyone in the Association is welcome to go – last year Gold Triangle and Monroe Airport both went and met students interested in

aviation careers. Following discussion, Mr. Forster moved, and Mr. Owens seconded, that the Association be authorized to make a \$50 contribution of the Delta State University Career Day. There being no further discussion, President Kirkpatrick called for a vote on the matter with all Directors present voting in the affirmative.

6. COMMITTEE REPORTS.

A. 2024 Annual Conference and Meeting.

Ms. Kenne reminded everyone that the 2024 Conference will be in Tupelo, September 18-20. Joe Wheeler indicated that they were currently looking at a number of different venues for events, but that the Thursday event would be at the airport. Mr. Wheeler further noted that they are continuing to look at Wednesday afternoon events and would likely have sporting clays for the shooting event.

Mr. Wheeler suggested that everyone should be recruiting additional sponsors for the event – especially with SMIF, airports will have additional money to spend over the next several years.

Ms. Kenne noted that Jennifer Branning and Steve Massengill have been invited to the Annual Conference.

B. 2025 Annual Conference and Meeting.

Ms. Kenne stated that the 2025 Conference will be in Hattiesburg, and she is currently scouting venues with Tom Heanue.

In addition, Ms. Kenne noted that Clay Williams has offered to host the 2026 Annual Conference on the coast.

C. Legislative Committee.

President Kirkpatrick thanked Rosa Beckett for sharing JMAA's lobbyist, Donna Echols, on airport issues. He stated he was impressed by her tenacity.

Mr. Williams noted that President Kirkpatrick had already covered the main points regarding the Mississippi Legislature in his report. Mr. Williams stated that the main concern with SMIF – equitable distribution of funds – has been brought to the attention of the Legislature, even if there are no changes to the SMIF legislation requiring and equal division of funds.

Mr. Williams further stated that he has been working with various federal officials on airport priorities. Mr. Williams indicated that Ms. Kenne can provide a copy of the letter that was sent to the Mississippi congressional delegation on airport funding priorities.

7. OLD BUSINESS.

A. State Airport System Plan; Economic Impact Analysis.

Mr. Stubbs stated that MDOT does not currently have funds but is looking at funding for an economic impact analysis of airports in the state in conjunction with the Federal Aviation Administration for funding in the near future. Mr. Stubbs further noted that MDOT had retained a consultant to review a potential new airport for George/Green counties, and it is expected that the evaluation may yield some date of general benefit to all airports. Rans Black of the Federal Aviation Administration stated that the FAA was looking at providing funds for economic analysis through the state's AIP allocation. Ms. Becket noted that JMAA needs to do one for the Jackson-Medgar Wiley Evers International Airport that would benefit from current state data.

8. NEW BUSINESS.

There was no New Business to come before the Board.

9. OTHER MATTERS.

A. Mississippi Department of Transportation.

Josh Stubbs stated that he had covered much of his news for the Board, did want to note that Multi Modal kicks off May 1, 2024 with applications due May 31, 2024. In response to a question from Mr. Williams, Mr. Stubbs stated he was not sure whether this would be the last year for the legacy Multi-Modal Program – that decision is made at a higher level. In response to a question from Ms. Beckett, Mr. Stubbs noted that SMIF would probably not be appropriate for design services due to the number of applications for construction-ready projects received by MDOT.

B. Federal Aviation Administration.

Ms. Black noted that two new employees would be starting in June. Mr. Black further advised the Board that he was aware that everyone is very interested in AIP funding for the year. He stated that FAA is planning on a full year of funding although the current authorization bill expires May 8, 2024.

C. Legislative Report.

Mr. Wagner noted that most of the bills noted at the February 1, 2024 meeting have died, but that the deadline for originating non-revenue bills is April 25, 2024. The one bill noted at the February 1, 2024 meeting that has been signed into law is HB 697. HB 697 creates the Mississippi Aviation Safety Act requiring the registration of certain (mainly agricultural) towers greater than 50 feet tall, but less than 200 feet tall, with the Mississippi Agricultural Aviation Association. Requirement does not include antennae registered with the FAA under 14 CFR Part 47 or for which the owner has mitigated threat in accordance with FAA requirements. Mr. Wagner noted that the Legislature is scheduled to adjourn on May 14, 2024.

ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made, seconded, and unanimously adopted, the Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Wes Kirkpatrick, President
Mississippi Airports Association

ATTACHMENT 1

AGENDA

**MISSISSIPPI AIRPORTS ASSOCIATION
SPECIAL MEETING OF BOARD OF DIRECTORS
11:30 A.M., THURSDAY, APRIL 25, 2024**

**OFFICES OF BAKER, DONELSON, BEARMAN CALDWELL & BERKOWITZ, P.C.
ONE EASTOVER CENTER, 100 VISION DRIVE, SUITE 400,
JACKSON, MISSISSIPPI 39211**

1. Roll Call and Declaration of Quorum
2. Approval of Minutes of the Special Meeting of the Board of Directors held on February 1, 2024
3. President's Report
4. Treasurer's Report
5. Executive Director's Report
6. Committee Reports
 - a. 2024 Annual Conference Committee
 - b. 2025 Annual Conference Committee
 - c. Legislative Committee
7. Old Business
 - a. State Airport System Plan; Economic Impact Analysis
8. New Business
9. Other Matters
 - a. MDOT Update
 - b. FAA Update
 - c. Legislative Update
 - d. Airport Updates
10. Adjournment

ATTACHMENT 2
TREASURER'S REPORT

MAA Financial Update

FY 2024 Q2 Financial Report

April 25, 2024

Mike Forster, Treasurer





Balance Sheet

- Cash decreased by \$20,899
- Minimal operating revenues in Q2 (\$1,001)
- No issues or concerns

| | | Mar 31, 2024 |
|---------------------------------------|-------------------------------|---------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| | 1001 - Operating - Trustmark | 52,677.92 |
| | Total Checking/Savings | 52,677.92 |
| | Total Current Assets | 52,677.92 |
| TOTAL ASSETS | | 52,677.92 |
| LIABILITIES & EQUITY | | |
| Equity | | |
| | 3010 - Fund Balance | 50,394.87 |
| | Net Income | 2,283.05 |
| | Total Equity | 52,677.92 |
| TOTAL LIABILITIES & EQUITY | | 52,677.92 |



Q2 2024 Revenues

- Minimal Activity
- Membership dues only source of revenue in Q1/Q2

80 % of FY Memberships

New Conf Sponsorships

| Ordinary Income/Expense | Jan - Mar 24 | Budget | Oct '23 - Mar 24 | YTD Budget |
|---|-----------------|------------------|------------------|------------------|
| Income | | | | |
| 5100 · Association Earned Revenues | | | | |
| 5100.1 · Airport Membership Dues | \$ 500 | \$ 12,312 | \$ 39,250 | \$ 24,625 |
| 5100.2 · Corporate Membership Dues | \$ 500 | \$ 1,562 | \$ 500 | \$ 3,125 |
| 5100.3 · Student Membership Dues | \$ - | \$ 12 | \$ - | \$ 25 |
| 5100.4 · Retiree Membership Dues | \$ - | \$ 25 | \$ - | \$ 50 |
| 5100.5 · Online Fees Income | \$ 1 | | \$ 1 | |
| Total 5100 · Association Earned Revenues | \$ 1,001 | \$ 13,912 | \$ 39,751 | \$ 27,825 |
| 5200 · Conference Earned Revenues | | | | |
| 5200.1 · Presidential Sponsor | \$ - | \$ 2,438 | \$ - | \$ 4,875 |
| 5200.10 · Golf Fees Income | \$ - | \$ 300 | \$ - | \$ 600 |
| 5200.11 · Shoot Fees Income | \$ - | \$ 244 | \$ - | \$ 488 |
| 5200.12 · Shirt Sales | \$ - | \$ 90 | \$ - | \$ 180 |
| 5200.13 · Online Fees Income | \$ - | \$ 38 | \$ - | \$ 75 |
| 5200.14 · Miscellaneous | \$ - | \$ 12 | \$ - | \$ 25 |
| 5200.2 · Platinum Sponsor | \$ - | \$ 2,063 | \$ - | \$ 4,125 |
| 5200.3 · Gold Sponsor | \$ - | \$ 2,625 | \$ - | \$ 5,250 |
| 5200.4 · Silver Sponsor | \$ - | \$ 2,569 | \$ - | \$ 5,138 |
| 5200.6 · Exhibitor | \$ - | \$ 2,000 | \$ - | \$ 4,000 |
| 5200.7 · Attendee Registration | \$ - | \$ 4,637 | \$ - | \$ 9,275 |
| 5200.8 · Spouse Registration | \$ - | \$ 375 | \$ - | \$ 750 |
| 5200.9 · Guest Fees Income | \$ - | \$ 110 | \$ - | \$ 220 |
| Total 5200 · Conference Earned Revenues | \$ - | \$ 17,500 | \$ - | \$ 35,000 |
| Total Income | \$ 1,001 | \$ 31,412 | \$ 39,751 | \$ 62,825 |



EXPENSES AND NET INCOME

| Expense | Jan - Mar 24 | Budget | Oct '23 - Mar 24 | YTD Budget | Annual Budget |
|--|--------------------|------------------|------------------|------------------|-------------------|
| 8600 · Association Expenses | | | | | |
| 8600.1 - Professional Fees | | \$ 188 | | \$ 375 | \$ 750 |
| 8600.2 · Accounting Fees | \$ 450 | \$ 477 | \$ 450 | \$ 955 | \$ 1,910 |
| 8600.3 · Legal Fees | \$ 5,000 | \$ 7,500 | \$ 12,500 | \$ 15,000 | \$ 30,000 |
| 8600.4 · Office Expenses | \$ 11,354 | \$ 860 | \$ 1,906 | \$ 1,720 | \$ 3,440 |
| 8600.5 · Website | \$ 723 | \$ 1,063 | \$ 1,285 | \$ 2,125 | \$ 4,250 |
| 8600.6 · Sponsorships | \$ - | \$ 12 | \$ - | \$ 25 | \$ 50 |
| 8600.7 · Board Insurance | \$ - | \$ 321 | \$ - | \$ 643 | \$ 1,286 |
| 8600.8 · Tellos Management Fee | \$ 7,163 | \$ 5,250 | \$ 10,425 | \$ 10,500 | \$ 21,000 |
| 8600.9 · Miscellaneous | \$ - | \$ 125 | \$ - | \$ 250 | \$ 500 |
| Total 8600 · Association Expenses | \$ 14,470 | \$ 15,796 | \$ 26,566 | \$ 31,593 | \$ 63,186 |
| Total 8700 · Conference Expenses | \$ 7,430 | \$ 15,615 | \$ 10,902 | \$ 31,231 | \$ 62,462 |
| Total Expense | \$ 21,900 | \$ 31,412 | \$ 37,468 | \$ 62,823 | \$ 125,648 |
| Net Income | \$ (20,899) | \$ 1 | \$ 2,283 | \$ 1 | \$ 2 |



MEMBERSHIP UPDATE

- NEW MEMBERS
 - HATTIESBURG
 - MADISON
 - KOSCIUSKO
 - TUNICA
- BOARD CHALLENGE
 - BROOKHAVEN IN PROCESS
 - OTHER PENDING MEMBERSHIP ACTIVITY?

| Associated City | Airport Name | NPIAS Service Level | Role | Dues | Paid as of 3/31/24 |
|------------------------------|---------------------------------------|---------------------|----------|-----------|--------------------|
| JACKSON | JACKSON-MEDGAR WILEY EVERS INTL | Primary Comm'l | Hub | \$ 6,000 | \$ 6,000 |
| GULFPORT | GULFPORT-BILOXI INTL | Primary | N | \$ 6,000 | \$ 6,000 |
| COLUMBUS/IW POINT/STARKVILLE | GOLDEN TRIANGLE RGNL | Primary | N | \$ 6,000 | \$ 6,000 |
| MERIDIAN | KEY FLD | Primary | N | \$ 4,000 | \$ 4,000 |
| TUPELO | TUPELO RGNL | Primary | N | \$ 4,000 | \$ 4,000 |
| HATTIESBURG-LAUREL | HATTIESBURG-LAUREL RGNL | Comm'l Svc | N | \$ 4,000 | \$ 4,000 |
| GREENVILLE | GREENVILLE MID-DELTA | Comm'l Svc | Regional | \$ 4,000 | \$ 4,000 |
| | | | | \$ 34,000 | \$ 28,000 |
| BAY ST LOUIS | STENNIS INTL | General Aviation | Regional | \$ 750 | \$ 750 |
| GREENWOOD | GREENWOOD-LEFLORE | General Aviation | Regional | \$ 750 | \$ 750 |
| LAUREL | HESLER-NOBLE FLD | General Aviation | Regional | \$ 750 | \$ 750 |
| NATCHEZ | HARDY-ANDERS FLD NATCHEZ-ADAMS COUNTY | General Aviation | Regional | \$ 750 | \$ 750 |
| OLIVE BRANCH | OLIVE BRANCH | General Aviation | Regional | \$ 750 | \$ 750 |
| OXFORD | UNIVERSITY-OXFORD | General Aviation | Regional | \$ 750 | \$ 750 |
| PASCAGOULA | TRENT LOTT INTL | General Aviation | Regional | \$ 750 | \$ 750 |
| STARKVILLE | GEORGE M BRYAN | General Aviation | Regional | \$ 750 | \$ 750 |
| | | | | \$ 6,000 | \$ 6,000 |
| ABERDEEN/AMORY | MONROE COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| BROOKHAVEN | BROOKHAVEN-LINCOLN COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| COLUMBIA | COLUMBIA-MARION COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| COLUMBUS | COLUMBUS-LOWNDES COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| HATTIESBURG | BOBBY L. CHAIN MUNICIPAL AIRPORT | General Aviation | Local | \$ 500 | \$ 500 |
| HINDS | JB WILLIAMS | General Aviation | Local | \$ 500 | \$ 500 |
| HOLLY SPRINGS | HOLLY SPRINGS-MARSHALL COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| MADISON | BRUCE CAMPBELL FIELD | General Aviation | Local | \$ 500 | \$ 500 |
| LOUISVILLE | LOUISVILLE WINSTON COUNTY | General Aviation | Local | \$ 500 | \$ 500 |
| PICAYUNE | PICAYUNE MUNI | General Aviation | Local | \$ 500 | \$ 500 |
| VICKSBURG | VICKSBURG MUNI | General Aviation | Local | \$ 500 | \$ 500 |
| | | | | \$ 5,500 | \$ 5,000 |
| BATESVILLE | PANOLA COUNTY | General Aviation | Basic | \$ 250 | \$ 250 |
| CORINTH | ROSCOE TURNER | General Aviation | Basic | \$ 250 | \$ 250 |
| KOSCIUSKO | KOSCIUSKO-ATTALA COUNTY | General Aviation | Basic | \$ 250 | \$ 250 |
| LEXINGTON | C A MOORE | General Aviation | Basic | \$ 250 | \$ 250 |
| MCCOMB | MCCOMB/PIKE COUNTY/JOHN E LEWIS FLD | General Aviation | Basic | \$ 250 | \$ 250 |
| TUNICA | TUNICA MUNICIPAL AIRPORT | General Aviation | Basic | \$ 250 | \$ 250 |
| WIGGINS | DEAN GRIFFIN MEMORIAL | General Aviation | Basic | \$ 250 | \$ 250 |
| | | | | \$ 1,750 | \$ 1,750 |
| | | | | \$ 47,250 | \$ 40,750 |